



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

STD INVESTIGATOR COUNSELOR II

Job Number: 20000994

Job Code: 41960V000101

Job Group: 4100 - AUXILIARY AND MEDICAL THERAPY

Job Established: 06/16/1982

Job Revised: 05/16/2008

Grade: 13 Salary (MIN - MID):

\$16,432-\$21,875 - Hourly

\$2,670.20-\$3,554.70 - 37.5 Hr. Monthly Salary

\$2,848.22-\$3,791.68 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Identifies and traces contacts with sexually transmitted diseases (STD); and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree.

EXPERIENCE:

Must have one year of experience investigating sexually transmitted diseases.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

Experience as a registered nurse, licensed practical nurse, laboratory technician or related field will substitute for the required college on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Interviews known patients with STD to obtain information about sexual contacts, suspects, and associates as the means to identify the source and possible spread of disease as well as others who may be incubating disease as a result of exposure to the patient. Confidentially locates and refers for examination and medical assessment all contacts, suspects, and associates in an expeditious manner so as to be disease interventive and case preventive. Analyzes epidemiologic factors of STD cases; recognizes problems and recommends/implements steps and procedures to correct deficiencies and improve case management. Provides pre and post test counseling for individuals seeking testing for antibody to Human Immunodeficiency Virus (HIV). Performs venipuncture to collect blood sample from patients for appropriate testing. Performs laboratory procedures such as darkfield microscopy, preparation and examination of gram stain smears, wet mount and testing of sera for syphilis by Rapid Plasma Reagin (RPR) technique. Establish and maintain support and cooperation with private physicians, laboratory directors and other health care professionals. Personally visits physicians, laboratory directors and critical hospital personnel to stimulate rapid case reporting, obtains permission to manage diagnosed cases, informs and educates about disease trends and encourages them to routinely refer patients to the health department for follow up and case management activities. May coordinate programs for the detection of Pelvic Inflammatory Disease (PID) in hospital emergency rooms and for the detection of uncomplicated gonorrhea in public and private health care settings. Conducts information and education activities in schools, civic clubs and other community based organizations. Maintains confidential files and accurately prepares a variety of epidemiological and statistical reports.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work typically is conducted in both office and laboratory settings. Substantial travel is usually required in making field visits to schools, civic organizations and community organizations. Work may involve dealing with hostile patients and transporting people to health departments and clinics.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.